

Drinking Water - Consumer Confidence Report (CCR) Certification Form

Community Water System Name: _____

Public Water System Identification No: _____ CCR Year: _____

Important: Community water systems are required to both directly deliver a copy of the CCR to each customer, and reach non-bill paying customers through other outreach methods known as “good faith” efforts. For direct delivery methods, you can choose either traditional or electronic methods of outreach, or both.

Directions: Please mark all boxes and fill out the blanks for all items that apply, then sign the form on the last page.

1. A community water system that sells water to another community water system shall deliver to the buyer system by April 1 of each year, information needed by the buyer system to produce its CCR. The information regarding detected contaminants delivered to a buyer system by a seller system shall include the same information that the seller system will use in its CCR except for monitoring already conducted by the buyer system. The information shall also include source water information of the seller system including treatment used by the seller system. If specified in the written purchase agreement, seller and buyer may agree on a different date for delivery.

Date Accomplished: _____ -OR- ☐ Not applicable

2. For systems that were cited for violation(s) during the CCR reporting year:

- ☐ The CCR contains information on the violation(s) and any required text.
- ☐ Not applicable.

3. For systems serving a population of at least 100,000 (33,333 customers):

- ☐ Copy mailed to all customers. Date: _____
- ☐ Copy posted to publicly accessible website. Date: _____
- ☐ Good faith effort made to reach consumers who do not receive bills (Complete #11 below).

4. For systems serving a population of 10,000 – 99,999 (3,333 – 33,332 customers):

- ☐ Copy mailed to all customers. Date: _____
- ☐ Good faith effort made to reach consumers who do not receive bills (Complete #11 below).

5. For systems serving a population of 500 – 9,999 (167 – 3,332 customers):

☐ Copy mailed to all customers. Date: _____**-OR-**☐ Notify customers CCR will not be mailed **AND** ☐ Publish in 1 or more local papers.

Date: _____

Date: _____

-OR-☐ CCR posted on publicly accessible website (Complete #9 below).

6. For systems serving a population less than 500 (166 or fewer customers):

☐ Copy mailed to all customers. Date: _____**-OR-**☐ Written notice delivered to all customers that the CCR is available upon request.

Date: _____

-AND-☐ Copy of CCR displayed in prominent place easily accessible to consumers.

Date: _____

7. Applicable to ALL systems:

☐ Copy provided to local health department. Date: _____☐ Copy provided to any public library within 5 miles of water system office.

Date: _____

8. For systems whose rates regulated by the Alabama Public Service Commission:

☐ Copy provided to the PSC. Date: _____

9. (OPTIONAL) Internet posting in lieu of customer mailer:

☐ Direct URL provided to CCR: _____ (ex: ahw.com/ccr)

☐ Each monthly bill contains information on how a customer may elect to continue receiving a paper copy of the CCR.

☐ System has assessed customers' preferred delivery method prior to delivery of CCR.

☐ Good faith effort made to provide a copy of CCR to consumers who do not receive a bill or are known to not have access to the internet and/or electronic delivery of CCR (Complete #11 below).

☐ A direct URL to the CCR is provided on each bill in a typeface at least as large as the largest type on the bill.

☐ A direct URL to the CCR is included on all correspondence or notifications to customers.

☐ The system shall send an email with a CCR-related subject line to inform customers of the availability of the CCR each year. A copy of the email shall be attached to this form.

☐ If the most recent CCR contains a violation, a short message to encourage reading the CCR shall be included above or near the URL.

10. (OPTIONAL) Email in lieu of customer mailer:

☐ CCR emailed to customer list. Date: _____

☐ CCR mailed to customers not on email list. Date: _____

☐ Customer email list is kept up-to-date.

☐ For customers with undeliverable email addresses, a paper copy was sent.

Date: _____

11. Good faith efforts to inform consumers who are not direct customers (check all that apply):

- ☐ Copies of CCR sent to apartment complexes, large employers, public libraries, etc.
- ☐ CCR posted in public locations such as government buildings.
- ☐ CCR provided to local media.
- ☐ Other (specify):

The community water system named above hereby confirms that its Consumer Confidence Report (CCR) contains all information required by ADEM Admin Code r. 335-7-14, and has been distributed to customers and that appropriate notices of availability have been given as specified on this form. Further, the system certifies that the information contained in the report is correct and consistent with the compliance monitoring data previously submitted to the Alabama Department of Environmental Management.

AUTHORIZED REPRESENTATIVE CERTIFICATION:

Name (please print): _____

Title: _____ Phone #: _____

Signature: _____ Date: _____

Please sign the certification above and upload this form, a copy of the CCR, and supporting documents to eDWR (filetype: CCR) no later than June 30. If you have questions please contact your district inspector or the Drinking Water Branch at (334) 271-7773.